

CUI
NORTH DAKOTA AIR NATIONAL GUARD
ACTIVE GUARD RESERVE (AGR)
POSITION VACANCY ANNOUNCEMENT

Human Resource Office
North Dakota Army National Guard
P.O. Box 5511
Bismarck, ND 58506-5511

119th Wing/HR Office
North Dakota Air National Guard
1400 32nd Ave North
Fargo, ND 58102-1051

Announcement Number: ANG 26-55

Type: Permanent **Temporary**

Position Title: Airfield Management
Rank: MSgt
Position Number: 0112161434

Location: 119th Wing, OSS, Fargo ND
Open Date: 18 May 2026
Close Date: 7 June 2026

Selecting Official: MSgt Tony Minion, Airfield Management

Area of Consideration:

Current enlisted members of the NDANG

Other Qualifications:

✓ Applicants must be minimum rank of TSgt

Compatibility: 1C771

Applicants must currently possess or have previously held the compatible AFSC to be considered for this position (AFSC in Current Duty Information on RIP).

REFER TO DAFECD/DAFOCD FOR SPECIFIC MANDATORY AFSC REQUIREMENTS

APPLICANTS WITH A 92/9T PAFSC WILL NOT BE ACCEPTED

How to Apply:

Some announcements may require additional documents (e.g., resume, cover letter, certificates, EPBs). Always review each announcement carefully.

Happy Hooligans

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Required Documents:

- Report of Individual Person (RIP) from vMPF
- NGB Form 34-1
- Fitness Report

How to Submit an AGR Application

1. Click here for detailed application instructions: ([How to Apply](#))
2. Go to the AGR SharePoint page and click 'View Open Positions'.
3. Review the job announcement carefully for all requirements.
4. Click 'Submit Application' and upload your combined PDF. ([Submit Application](#))
5. Verify your email is correct—this is how you will be contacted

*Promotion to a Controlled Grade (E8/E9/O4/O5/O6) is dependent on Controlled Grade
Availability*

SPECIALTY SUMMARY:

Manages airfield operations, coordinates with civil engineering, safety, air traffic control and various other base agencies to ensure safe aircraft operations within the airfield environment and through the national and international airspace systems.

DUTIES AND RESPONSIBILITIES:

- Monitor and coordinate airfield and aircraft activities. Conduct airfield checks. Processes flight plans and other air traffic related data through the national and international air traffic systems. Provides flight following services and initiates appropriate actions for overdue aircraft. Maintains and processes Notice-to-Airman (NOTAMs). Maintains a record of daily events. Executes Operating Instructions and Quick Reaction Checklists necessary to perform Airfield Management duties and responds to situations requiring immediate action. Provides transient aircrew and aircraft support to include processing Prior Permission Required (PPR) requests; coordinating parking areas; receiving, storing, and issuing classified material; and coordinating aircrew transportation. Provides briefings to base and transient aircrews on relevant airfield operations and

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restrictions. Maintains the flight planning room equipment, maps, displays and publications.

- Maintains situational awareness of airfield activities and overall responsibility for Airfield Management (AM) section while on duty. Serves as the representative for the Airfield Manager during emergency response situations and during Airfield Manager's non-duty hours. Assesses airfield operations/situations, determines operational requirements, and imposes airfield restrictions as needed (e.g., closing/suspending operations on aprons, taxiways, and runways). Briefs AM personnel on emergency and operational activities.

- Performs daily airfield inspections to ensure a safe operational environment. Evaluates airfield activities to ensure compliance with established policies and directives. Identifies, reports, corrects, or mitigates inspection discrepancies. Coordinates and supervises airfield construction, repair activities, facilities maintenance, and snow removal operations. Coordinates with appropriate agencies, such as air traffic control, civil engineers, security forces and command post, to ensure airfield activities are supported as appropriate.

- Reviews, interprets, and enforces policies, instructions and directives pertaining to airfield management activities operations. Prepares operating directives and memorandums for airfield management activities. Establishes and manages base airfield driving program to include training, certification, and remedial action. Establishes procedures for controlling privately owned vehicles on the airfield.

- Performs expeditionary airfield management functions in support of USAF worldwide deployment of DoD aircraft.

SPECIALTY QUALIFICATIONS:

Refer to DAFECD/DAFOCD for specialty qualifications, entry requirements, required training and further duties and responsibilities.

CONDITIONS OF EMPLOYMENT: The initial AGR tour is contingent upon selectee meeting all required standards to include fitness, medical review, security clearance, etc. AGR Members entering full time military duty must be medically qualified IAW DAFMAN 48-123 and the medical standards directory. Individuals must have current physical and dental examination within 12 months prior to entry date, HIV test within the last 6 months. AGR accessions are medically approved by the ND State Air Surgeon (SAS);

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those on WWD Waiver consideration must be approved by NGB/SGPA office.

Bonus/Incentive recipients: If you currently receive any type of incentive such as bonus, student loan repayment, or GI Bill Kicker, these incentives will stop effective on the first day of full time employment. To be accessed in the AGR program, an individual must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour. This vacancy announcement will be for an initial active-duty tour of 6 years OR less. Subsequent tours will be six (6) years or less. Extensions beyond the initial tour will be based on information in ANGI 36-101 and current force management procedures. The selected applicant will be placed in Active Guard/Reserve (AGR) military duty status under Title 32 USC Section 502 (f). The incumbent will participate with the unit of assignment during unit training assemblies and annual training periods. The wearing of the appropriate military uniform, prescribed in pertinent regulations is required for the incumbent of this position.

Acceptance of the position constitutes concurrence with these requirements as conditions of employment.

EQUAL OPPORTUNITY: The ND National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, color, religion, age, national origin, sex, political affiliation, membership or non-membership in employee organization or any other non-merit factor.