

AIR NATIONAL GUARD – STATUTORY TOUR ANNOUNCEMENT

Position: Bilateral Affairs Officer - Lomé, Togo

AFSC: Any AFSC

Duty Station: U.S. Embassy – Lomé, Togo

Military Grade: Minimum: Capt/O3

Maximum: Lt Col/O5

Duration: 3 Years

Closing Date: 17 July 2026

Area of Consideration: This position is open to all officers in the NDANG.

Duties and Responsibilities:

- Serve as a Bilateral Affairs Officer (BAO) alongside the Political Section of the U.S. Embassy in Lomé, Togo with direct coordination with the Office of Security Cooperation (OSC) in Accra, Ghana. Under the direction of the OSC Chief, the officer will interface with the partner nation's military as well as the USAFRICOM staff and its component commands. They will develop and maintain situational awareness of the North Dakota National Guard as well as understand and stay abreast of all strategic guidance concerning National Military Strategy, Security Cooperation Guidance, Building Partner Capacity, and the U.S. Embassy's Mission Strategic Resource Plan. The officer will utilize web-based systems to review USAFRICOM's components and directorates Security Cooperation Activities to support engagements within Ghana, Togo, and Benin. For evaluation purposes, the BAO Rater will be the Senior Defense Officer/Defense Attaché (SDO/DATT) in Accra and the Senior Rater will be the O6 or O7 in USAFRICOM J50 Policy and Planning Division.
- The BAO will serve as the state's primary point of contact within Togo for the OSC. The officer will ensure a flow of information on SPP issues and other strategic directives between the HQ USAFRICOM and the OSC within country of assignment. Likewise, the officer will assist the OSC Chief in the execution of the TSC country campaign plan, consolidate and forward requests for SPP assistance, and other TSC activities as required.
- Provide logistical and technical support, and coordinate administrative requirements for the execution of Theater Security Cooperation (TSC) exercises, training, exchanges, and other requirements ensuring all security cooperation activities and resources are in support of the following: USAFRICOM Theater Security Cooperation Strategy, Theater Campaign Plan, Guidance for Employment of the Force, Secretary of Defense Security Cooperation Guidance and the National Guard Bureau State Partnership Framework Guidance.
- Responsible to plan, coordinate and execute appropriate engagement events for the OSC and State Partnership Program (SPP).

The selected officer's duties will begin in country in August 2027, however, several training requirements will need to be completed prior to assuming the BAO duties. The training and education requirements include:

- 1 - week of Foreign Affairs Counter Threat (FACT) training in Blackstone, Virginia
- 7 - weeks at the Security Cooperation Organization (SCO) Headquarters in the National Capital Region (NCR), Virginia

Minimum Qualification Requirements:

1. Must be a member of the North Dakota Air National Guard.
2. Must have negative results for human immunodeficiency virus (HIV) within the last 2 years.
3. Must possess a valid Secret Clearance.
4. Must have a Satisfactory Air Force Physical Fitness Assessment within last 12 months.
5. Must possess a valid U.S. Passport or be able to obtain one prior to report date.
6. Must possess a valid Government Credit Card or be able to obtain one prior to report date.

Additional Information:

1. Individual selected will be ordered to full-time military duty under the provisions of Title 10 U.S.C.

Individuals Must Submit the Following Required Documents as one package in the following order:

1. Resume (SF171 not accepted)
2. Current Fitness Report from myFitness. Report format needs to show fitness history. Use "Fitness Tracker Report" in the right corner and click "Printable View". If you have a current fitness exemption than you are required to provide AF469.
3. AF Form 422 (must state that you are World-Wide Qualified) - Notice of AF Members Qualification Status: With NO restrictions, validated within the last 60 days from the date your application is received. Form must indicate member does not have a deployment restriction (Code 31) or is undergoing an MEB (Code 37). "Working copy" will NOT be accepted.
4. vMPF RIP: Must include all pages and less than 60 days old. Career Data Brief is not accepted.
5. PCARS: Point Credit Accounting and Reporting Systems from vMPF.
6. 1825 Day Analysis: Letter with analysis of how many days performed during the last 2190 days. I understand that if my orders take me past 1825, I will be required to submit an 1825 waiver through my state. *Requested through Comptroller Flight.*
7. Performance Report: Last 5 OPBs

Application Submission:

1. E-mail **Required Documents as one PDF** (not portfolio) to the Military Personnel Management Officer, MSgt Neil Nelson at neil.nelson.1@us.af.mil. An email will be sent to confirm receipt of application.
2. NDANG A1 **will not review the application for completion or accuracy before the closing date.** **The applicant is responsible to ensure that the application is complete and all required documents are correct and included.** If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification.
3. Questions regarding this announcement may be referred to LTC Jarrod Simek: jarrod.r.simek.mil@army.mil, Office: (701) 333-2032, Cell: (701) 495-4164.
Or
Col Kevin Dacy: kevin.dacy.1@us.af.mil, Office: (701) 451-2650