



**North Dakota Army National Guard
Vacancy Announcement
Full Time National Guard Duty (FTNGD)
Open: 17 September 2026
Close: 31 August 2027**

Applications are now being accepted for the following AGR program Full-Time National Guard Duty (FTNGD) tour under provisions of section 502(f), Title 32, United States Code.

Questions concerning this notice may be directed to NGND-DHR-AGR-S at (701) 791-3700 or DSN 791-3700.

Announcement: FTNGD-26-11
MOS/AOC: Immaterial
Position Title: NCR Mission Support – Multiple Positions
Maximum Grade: E9 / CW4 / O4
Duty Location: HHB 1-188 ADA, Grand Forks, ND
Selecting Supervisor: MAJ Eric Edwardson, 1-188 ADA OIC

AREA OF CONSIDERATION: Current members of the NDARNG in grades E4 through E9, WO1–WO4, and O1–O4 (O4 must have ≤ 2 years TIG). Positions will be filled off the Order of Merit List (OML).

AUTHORIZED POSITIONS & GRADE RANGES: Multiple FTNGD positions may be hired; all positions are O4 and below / E9 and below; minimum grade E4.

MAXIMUM GRADE	POSITION
O4	Project Officer
E9	Project Manager
E7 OR O3	Personnel Reliability Program (PRP) x2
E7 OR O3	Unit Movement Officers (UMO) x2
E6	Supply NCO
E6	HR Specialist

LENGTH OF TOUR: 1 October 2026 - 30 September 2027; subject to the availability of funds.

ASSIGNMENT REQUIREMENTS: It is preferred that those selected will be going on the Mission, however it is not mandatory. Soldiers that are selected from outside the BN that want to go on the mission will be attached and placed on the DMD. Soldiers that are selected and are not going on the mission, and approved to not be attached to 1-188 ADA, will be required to still drill with the 1-188 ADA.

INSTRUCTIONS FOR APPLYING: Applicants must forward the documents listed below to arrive at the Human Resource Office (HRO) no later than **1600 hours** on the closing date indicated above.

Documents must be emailed to ng.nd.ndarng.list.i1-agrm@army.mil. Subject line of the email must include the announcement number and the applicant's name.

- **DA Form 1058**
- **Resume**
- **FTNGD Initial Counseling Form**
- **Evaluation Reports and Letters of Recommendation:** Include three most recent NCOER/OERs, a letter of recommendation must be submitted for Soldiers who do not have an Evaluation Report. For Soldiers that have Evaluation Reports, letters of recommendation are optional.



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NCR Mission Support

DUTIES AND RESPONSIBILITIES:

Project Officer (O4)

- Oversees planning, coordination, and execution of all assigned projects at the brigade or organization level.
- Provides guidance, direction, and decision support to the project team to ensure mission alignment.
- Develops timelines, project milestones, and synchronization matrices.
- Coordinates with higher headquarters, partner organizations, and external agencies.
- Reviews and approves project documentation, reports, and risk assessments.
- Ensures compliance with regulatory, safety, and operational requirements.
- Advises leadership on project status, shortfalls, and resource needs.

Project Manager (E9)

- Serves as senior enlisted advisor for project execution, efficiency, and resource management.
- Oversees daily operations of the project team and ensures all tasks meet established standards.
- Tracks project progress, suspense, and deliverables; recommends adjustments as needed.
- Provides mentorship, guidance, and leadership to all enlisted personnel assigned to the project.
- Coordinates logistics, manpower, and sustainment requirements.
- Maintains accountability of equipment and documents within the project scope.
- Assists the Project Officer with planning, reporting, and operational assessments.

PRP Specialists (Two positions, E7 or O3)

- Ensure compliance with the Personnel Reliability Program requirements and regulations.
- Conduct screening, verification, and monitoring of personnel assigned to sensitive or mission-critical duties.
- Maintain PRP records, audits, and documentation in accordance with policy.
- Coordinate with medical, security, and command channels to resolve PRP-related issues.
- Provide guidance to leadership on PRP status, concerns, and required actions.
- Support inspections, evaluations, and internal program reviews.

UMOs – Unit Movement Officers (Two positions, E7 or O3)

- Manage all unit movement planning, coordination, and execution for deployments, major exercises, or logistical movements.
- Prepare load plans, movement documents, and transportation requests.
- Coordinate with transportation offices, mobility teams, and higher headquarters.
- Oversee weigh-in operations, container packing, hazardous materials documentation, and equipment accountability.
- Ensure compliance with transportation regulations, safety standards, and movement timelines.
- Train and advise subordinate units on movement procedures.

Supply NCO (E6)

- Manages unit supply operations, property accountability, and logistics support.
- Maintains inventories, hand receipts, sensitive item tracking, and supply records.
- Ensures compliance with supply regulations, audits, and command inspections.
- Coordinates requisitions, turn-ins, and equipment maintenance requirements.

- Supports project and operational missions with timely resource distribution.
- Advises leadership on supply shortages, readiness impacts, and procurement options.

HR Specialist (E6)

- Provides administrative and human resources support across personnel actions, awards, evaluations, and records.
- Maintains Soldier readiness files, personnel systems, and accountability reports.
- Assists with orders, assignments, promotions, and policy implementation.
- Coordinates with higher HR offices and subordinate units to ensure accurate and timely processing.
- Supports briefings, in-processing, out-processing, and personnel status updates.
- Advises leadership on HR trends, issues, and required corrections.

All Positions

- Assist BN with the planning and execution of our NCR mobilization. Specific duties will be determined based off funding and number of hires, but those hired will be required to oversee, manage or assist the BN with mobilization planning and preparation

ELIGIBILITY REQUIREMENTS

- Be a current member of the North Dakota Army National Guard (NDARNG)
- Have current Physical Health Assessment (PHA)
- Meet Height to Weight Ratio standards
- Meet Army Fitness Test standards
- Have initial entry training completed
- Have less than 17 years Active Federal Service
- Must not be under a suspension of favorable personnel actions (flag)

The North Dakota National Guard is an Equal Opportunity Employer. All qualified applicants will receive consideration for this position irrespective of race, color, religion, age, national origin, sex, political affiliation, or marital status. Questions, contact (701) 791-3668.

You, the applicant, are responsible for the completion and turn-in of your application, all contents, and attachments. The HRO is not responsible to inform you that your packet is incomplete. However, the Human Resource Office is available during normal working hours to review your application. Once the vacancy announcement has closed, no further amendments/attachments may be added to the application. Applications on non-selected applicants will not be returned and will not be transferred to another vacancy file. A new application must be submitted for each vacancy.