

Applications are now being accepted for the following AGR program Full-Time National Guard Duty (FTNGD) tour under provisions of section 502(f), Title 32, United States Code. Questions concerning this notice may be directed to NGND-DHR-AGR-A at (701)333-3375 or DSN 373-3375.

**Announcement:** FTNGD-23-10  
**MOS/AOC:** Immaterial  
**Position Title:** Drug Demand Reduction Outreach Specialist  
**Para/Lin:** Selectee will remain assigned to their current unit  
**IPPS-A Position Number:** Selectee will remain assigned to their current unit  
**Maximum Grade:** SFC / CW2 / 1LT  
**Duty Location:** Counterdrug, Bismarck, ND  
**Selecting Supervisor:** MAJ Justin Wilz

**AREA OF CONSIDERATION:** This position is open to current members of the ND Army National Guard in the enlisted grades of E-7 and below, WO1 through CW2, and O-1 through O-2 that reside within commuting distance of the duty location.

**LENGTH OF TOUR:** 01 May 2023 thru 30 September 2024; positions are contingent upon receipt of federal funding.

**INSTRUCTIONS FOR APPLYING:** Applicants must forward the documents listed below to arrive in the Human Resource Office (HRO) no later than **1600 hours** on the closing date indicated above. Documents must be scanned in the order as listed below, encrypted and emailed to [ng.nd.ndarnng.list.j1-agrm@mail.mil](mailto:ng.nd.ndarnng.list.j1-agrm@mail.mil). Subject line of the email must include the announcement number and the applicant's name. Contact (701)333-3375 with questions and/or to ensure receipt of your packet.

- **DA Form 1058:** (must be signed by the applicant, Commander & Records Custodian)
- **Resume:** detailed
- **Initial Counseling Form:** (must be signed by the applicant and a unit representative)
- **Early Notice of Special Requirements Counseling:** (must be signed by the applicant and a unit representative)
- **Individual Training Record: printout from ATMS (DTMS); showing a record ACFT within the last 6 months (PPOM 22-023) and HT/WT within the last 12 months.**
- **Individual Medical Readiness (IMR):** (printed from MEDPROS)(PHA within 12 months; HIV within 24 months)
- **Letter of Recommendation from Commander:** as required by the Early Notice of Special Requirements
- **NGB Form 23A:** (printout from RCAS)
- **Technician Supervisor Approval Form:** (only applicable if applicant is a Technician)

### **Drug Demand Reduction Outreach Specialist**

#### **1. DUTIES AND RESPONSIBILITIES:**

- Provide training and support concerning military unique skills in leadership, mission analysis, planning, decision making, and cross organization coordination.
- Promote community-led efforts to develop and execute Counter Drug supply and demand reduction strategies for State, local, and Tribal organizations and Community Based Organizations (CBOs) with a substance abuse prevention nexus.
- Perform other duties as assigned.

**2. ELIGIBILITY REQUIREMENTS:**

- Must be a current member of the North Dakota Army National Guard (NDARNG).
- Knowledge of applicable military regulations, policies, and directives
- Ability to communicate clearly and effectively.
- Must be capable of working independently with little supervision.
- Should possess adequate computer skills.
- Must have current physical and meet height and weight standards.

The North Dakota National Guard is an Equal Opportunity Employer. All qualified applicants will receive consideration for this position irrespective of race, color, religion, age, national origin, sex, political affiliation, or marital status. Questions, contact (701) 333-3293.

You, the applicant, are responsible for the completion and turn-in of your application, all contents, and attachments. The HRO is not responsible to inform you that your packet is incomplete. However, the Human Resource Office is available during normal working hours to review your application. Call (701) 333-3375 to ensure receipt of your application and/or ask questions. Once the vacancy announcement has closed, no further amendments/attachments may be added to the application.

**Applications on non-selected applicants will not be returned, and will not be transferred to another vacancy file. A new application must be submitted for each vacancy.**

**DO NOT FORGET TO KEEP A COPY OF YOUR APPLICATION.**