

NORTH DAKOTA ARMY NATIONAL GUARD

FULLTIME NATIONAL GUARD OPERATIONAL SUPPORT (FTNGDOS)

TOUR ANNOUNCEMENT

ANNOUNCEMENT NUMBER: FTNGDOS-20-20 **OPENING DATE:** 8 MAY 20 **CLOSING DATE:** 31AUG20

POSITION TITLE: Medical NCO (2 positions)

MOS: 68W

MAX GRADE: E5

DUTY LOCATION: Military Entrance Processing Station (MEPS), Fargo, North Dakota

SELECTING OFFICIAL: SFC Mitchell Cowell

LENGTH OF TOUR: Date of hire thru 30 September 2020

AREA OF CONSIDERATION: North Dakota Army National Guard members in the grades of E4 or E5 that reside within commuting distance of the duty location.

HOW TO APPLY: Applicants must forward the documents listed below to arrive in the Human Resource Office (HRO) no later than 1600 hours on the closing date indicated above. Documents must be scanned in the order as listed below, encrypted and emailed to ng.nd.ndarng.list.j1-agrm@mail.mil. Subject line of the email must include the announcement number and the applicant's name. Contact SFC Sperle with questions and/or to ensure receipt of your packet (701)333-3369.

DOCUMENTS REQUIRED:

- ☐ ARNG Format 1058-R (must be signed by the applicant, Commander & Records Custodian)
- ☐ Initial Counseling Form (must be signed by the applicant and a unit representative)
- ☐ Individual Training Record: printout from ATMS (DTMS); must show successful completion of APFT and HT/WT within the past **14 months**.
- ☐ Individual Medical Readiness (IMR) (printed from MEDPROS)
- ☐ NGB Form 23B (printout from RCAS)
- ☐ Personal Qualification Record (PQR)
- ☐ Enlisted Record Brief (ERB)

- **Females ONLY:** Female Soldiers must complete a pregnancy test 15 days before the requested FTNGD start date. Pregnancy may disqualify Soldiers from initial and subsequent FTNGD tours.

Medical NCO

DUTIES AND RESPONSIBILITIES:

- Supervises the administration of medical evaluations of Armed Service applicants for all services at a Joint Service MEPS
- Monitors established physical examination procedures for medical examinations and inspections.
- Procures specialty medical consultations: responsible for the proper supervision of military and medical civilian personnel
- Certifies official civilian time and accounting sheets.
- ensures all medical personnel are properly credentialed and proper medical records are maintained
- Accountable for medical equipment
- Other duties as assigned.

ELIGIBILITY REQUIREMENTS:

- Must be a current member of the North Dakota Army National Guard (NDARNG).
- Ability to obtain and maintain a valid state vehicle operator's license.
- Must be capable of working independently with little supervision.
- Must have current physical and meet height and weight standards.

- Must have a passing APFT within **14 months**. (See attached AGR FTNGD Application Exception APFT COVID-19 MFR)

The North Dakota National Guard is an Equal Opportunity Employer. All qualified applicants will receive consideration for the position without discrimination for any non-merit reason(s) such as age, race, religion, gender, ethnic origin or non-disqualifying disability. Pre-selection is not only counter-productive to effective recruitment and placement but also violates North Dakota National Guard merit placement principles and will not be tolerated. If you have information or questions regarding this issue, please contact HRO at 701-333-3293.