



OFFICE OF THE ADJUTANT GENERAL

North Dakota National Guard Department of Emergency Services

The Honorable Jack Dalrymple
North Dakota Governor

Major General David A. Sprynczynatyk
The Adjutant General and
Director of Emergency Services

NGND-AC-AA

DATE

MEMORANDUM FOR

SUBJECT: National Guard License Plate Approval Letter

1. Your request for a NDNG license plate has been approved. Take this memo to any North Dakota Motor Vehicle Branch Office for them to issue your license plate number.
2. **MOTOR VEHICLES:** Standard number plates, up to 4 numbers, are issued based on availability. There is a onetime \$5.00 processing fee. Personalized license plates are also available (4 numbers/letters only). The charge for a personalized plate is \$30.00 the first year (\$5.00 one time processing fee plus \$25.00 for the personalized plate), and \$25.00 in addition to your registration fee every year thereafter. Some numbers out of sequence and policy standards including a zero (0) before the number are considered to be personalized license plates. To replace NDNG license plates that are damaged or stolen, contact the Motor Vehicle Division and request a duplicate plate. The duplicate plate fee is \$5.00.
3. **MOTORCYCLES:** Motorcycle license plates are now available (4 spaces only). Standard numbers are based on availability. The cost for a motorcycle personalized plate is the same as the cost for a motor vehicle plate.
4. When trading or selling your vehicle, your Guard license plates must be removed from the vehicle. They can be transferred to the newer vehicle if desired. North Dakota National Guard plates may only be displayed on vehicles that are registered with the Motor Vehicle Division in the name of the current member or retiree. In the event of a death of a current member or retiree, the surviving spouse may retain the license plate, but by law is not allowed to use on their vehicle.
5. Department of Motor Vehicles will mail a renewal registration notice yearly to your home of record. If you choose not to renew your Guard plate, and it becomes inactive for three years, the numbers/letters on your plate will be made available to be re-issued to another Guard member. You may retain possession of the plate itself, but it can no longer be legally displayed on your motor vehicle.
6. Point of Contact is the undersigned at (701) 333-3122 or verena.s.schauer.civ@mail.mil.

FOR THE ADJUTANT GENERAL:

Verena Schauer
North Dakota National Guard
Administrative Assistant